



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

'11 AUG 31 P2:18

STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: DBEDT/Creative Industries Division
 Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

To organize and implement the Americans for the Arts "Arts & Economic Prosperity IV" research study to evaluate the impact of nonprofit arts organizations and their audiences on Hawaii's economy

4. Vendor Name: Hawaii Arts Alliance

Address: 1040 Richards Street, Suite 301
 Honolulu, HI 96813-2920

5. Price:

\$10,000.00

6. Term of Contract:
 (mm/dd/yyyy)

From: Execution Date To: 08/31/2012

7 Prior Sole Source Ref No.

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: The study focuses solely on Hawaii's nonprofit arts and culture organizations and their audiences. The Hawaii Arts Alliance has agreed to complete four participation criteria as set forth by the Americans for the Arts including 1) Identifying and coding the universe of nonprofit arts and culture organizations, 2) Disseminating, collecting and reviewing expenditure surveys for accuracy. 3) Conducting audience intercept surveys and 4) Contributing a cost sharing fee.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: Hawaii Arts Alliance is the only statewide arts agency in Hawaii and therefore the only non profit arts agency capable of performing the duties associated with the requirements as defined by the Americans for the Arts for this study.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: In addition to being the only statewide arts agency in Hawaii, the Hawaii Arts Alliance is the Americans for the Arts' State Captain/Designated Representative for the State of Hawaii. As such, they are the only non profit agency capable of performing the duties associated with the requirements as defined by the Americans for the Arts for this study.

12. Direct any inquiries to:

Department: DBEDT/CID

Contact Name/Title: Georja Skinner, Administrator

13 Phone Number:

587-2364

Fax Number:

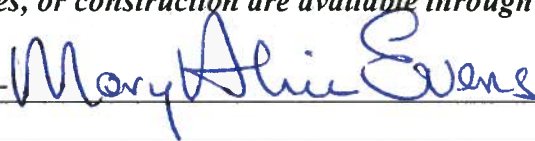
587-3388

Expenditure may be processed with a purchase order/p-Card: ☒ Yes ☐ No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14 I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.


Department Head Signature


Mary Alice Evans

8/29/11
Date

Reserved for SPO Use Only

15 Date Notice Posted: 8/31/11

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

This request is disapproved as it lacks justification as a sole source as there are other resources that may be able to provide similar research study specific to non-profit arts and culture in Hawaii. The department has not established that the service required has a unique feature, characteristic, or capability essential to the department to accomplish its work and is available from one supplier or source.

17.

☐ APPROVED ☒ DISAPPROVED ☐ NO ACTION REQUIRED


Chief Procurement Officer

9/14/2011
Date